



Data controller: ENO Schoolnet Association (ENO)

Contact information: Kauppakatu 25C, 3. floor, 80100 JOENSUU, info@enoprogramme.org

Contact person: Kaija Saramäki, kaija.saramaki@enoprogramme.org

Name of the register: ENO Activities

BASIS FOR PROCESSING PERSONAL DATA

The basis is for recording the participants in ENO activities.

PERSONAL DATA PROCESSED (not all data is processed in all cases)

Email

Name of the school, group, organization, individual

First and last name

Phone number

City

Country

Position

Photos

REGULAR DATA SOURCES

The data stored in the filing system are received through online forms and given by the subject themselves.

DATA DISCLOSURE AND TRANSFER

The data are not transferred outside the association and will not be transferred outside of EU or EEA. Consolidated data may be presented on our website, social media channels and other dissemination material but personal information is omitted from these, unless explicitly said so in the online form.

DATA FILING SYSTEM PROTECTION

Care is exercised in the processing of the data filing system. The data are stored in electronic form in secure third-party online servers that comply with EU's data protection legislation. Information that is separately



agreed on being shared with the general public will be shared online in different social media and ENO general communication platforms.

RIGHTS OF THE DATA SUBJECT

Everyone included in the filing system has the right to inspect the data on themselves in the filing system as well as to request the rectification of possible inaccurate data or the supplementation of incomplete data. In case a person wishes to inspect the data on themselves or request their rectification, the request must be made in writing and sent to the data controller. If necessary, the data controller may request the person making the request to prove their identity. The data controller shall respond to the data subject within the timeframe stipulated in the EU's General Data Protection Regulation (generally within one month).

Right of inspection

The data subject has the right to inspect the data stored and can request any incorrect information to be corrected. The inspection request has to be made in writing to the data controller.

Rectification of data

Data subjects have the right to demand the rectification (correction) of inaccurate personal data concerning them and to have incomplete personal data completed.

Other rights of the data subject

The data subject has the right to have the controller erase all data concerning him or her without undue delay.

The data subject also has the rights to restrict the processing of personal data as described in the EU General Data Protection Act.